



**OUTDOOR**

**Booth Space Application for  
the Marsh Fest March 6 – 8,  
2020**

Name of Firm (Please Print): \_\_\_\_\_

Name of Owner(s) to appear on contract: \_\_\_\_\_

Person managing concession: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Website: \_\_\_\_\_

Type of Display \_\_\_\_\_ Merchant \_\_\_\_\_ Food (brief description of product or **full menu** use additional paper if necessary): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Booth Spaces rented are 20-ft.(Road front) wide X 50-ft. deep.

**\*ATTACH A COMPLETE LIST OF ALL ITEMS YOU WISH TO DISPLAY AND/OR SELL ONLY ITEMS LISTED IN YOUR CONTRACT ARE ALLOWED TO BE SOLD. NO OTHER PRODUCTS MAY BE ADDED AFTER A CONTRACT HAS BEEN ISSUED.**

You will be provided with access to 220-V 50-amp circuit electricity. **Any additional electrical requirements will be at the cost of the exhibitor. We do not provide extension cords, garden hoses or tools of any kind.** Marsh Fest provides exhibitors with booth space as specified. Exhibitors will be in designated area and must provide their own signs, tents, tables and chairs.

I agree to the stipulations of this contract. I understand this contract will not be effective till I have supplied the Marsh Fest with signed **contract**, signed **TABC letter** and a copy of your **Certificate of Liability insurance**. Check is enclosed in the amount of **\$400.00** for booth space(s) made payable to the **Marsh Fest**.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Return by MAIL to:**

Marsh Fest  
PO Box 1715 Winnie,  
Texas 77665

**Make Checks Payable to: Marsh Fest**

**Return by EMAIL to:**

winnie@winnietexas.com

<u>OFFICE USE ONLY</u>	
Committee Chairman Approval _____	Date _____
Booth Fee _____	TABC Letter _____
Insurance _____	
Space Locations Assigned _____	

## Conditions

- A. Exhibitors, employees and other representatives will comply with all general rules and regulations prescribed by the Trevor Lee Chesson Memorial Marsh Fest.
- B. All installations erected by the exhibitor shall be subject to the approval of Marsh Fest.
- C. Exhibitors shall not transfer or sublet the space or any part thereof or permit the same to be used by any other person without the prior written consent of Marsh Fest.
- D. Marsh Fest shall have the right to terminate the contract granted hereunder at any time without liability upon the refund of the fee paid herewith. No refunds, regardless of weather, will be made after February 22, 2020, no exceptions.
- E. Marsh Fest shall have full access to the space covered by this contract at all times.
- F. Exhibitor will keep exhibits open throughout the entire event during the hours of 5 p.m. through Midnight. Friday, March 6, 2020 and 8 a.m. until Midnight., Saturday, March 7, 2020. Dismantling of the booth or depletion of exhibits in any way shall not take place before the official end of the event without prior approval of the sponsor. (8:00 pm, Sunday, March 8, 2020)
- G. Exhibitor will indemnify and hold Marsh Fest harmless from all costs, losses, damages, or expenses including expense from litigation and attorney's fees resulting from any loss, injury or damage real or asserted, to any person or property arising out of any act or omission of exhibitor or his employees or other representatives. If requested, exhibitor will furnish Marsh Fest with evidence that exhibitor has insurance in force with a reputable insurer, including coverage (with limits approved by Marsh Fest) against contractually assumed liability. The Marsh Fest, its officers, agents, or members, the Marsh Fest and the corporate sponsor shall not be held responsible for any loss or damage due to theft, fire, accident or other causes, but will use reasonable care to protect the exhibitor from such loss.
- H. The exhibitor will completely set up his booth by 3 pm, Friday, March 6, 2020, and will remove all property and all structures placed on the space by him and will surrender the space in the same condition, except for the natural wear and tear and damage not resulting from this contract, as at the beginning thereof. The area should be cleared by 12 Noon, Monday, March 9, 2020.
- I. Security will be provided by Marsh Fest, March 6, 2020 through Sunday, March 8, 2020. Exhibitor must be responsible for his own booth during show hours.





## Code Requirements for Temporary Events

### *International Fire Code 2015 edition*

- All booths with any type of heat-producing or cooking devices must have at least one (1) 2A:10BC rated fire extinguisher with a current inspection tag and pin-seal on it.
- Booths that are deep-frying any food (french fries, funnel cakes, etc.), or using cooking appliances with wood (BBQ pits, etc.) must also have a 'Class K' fire extinguisher within 20 feet of the cooking area. Min. 1.5 gallon rating.*
- All vendors who are cooking with charcoal, wood or gas must do so in a safe and responsible manner.
- All booths using a generator, must position it at least (20) feet from any side or the roof of any tent or canopy. Re-fueling must be done at least 20 feet from any heat producing device (including the generator).
- Propane and butane cylinders must be secured to prevent them from being overturned. Tanks must be at least 4 feet from a heat producing device or mounted in an assembly designed to prevent heating of the tank. Line(s) between the tank and the heat producing device must be arranged to prevent thermal or mechanical damage of the line(s).
- All canopies or tents must be fire resistant. Tags stating such rating must be attached to the canopy and legible for inspection.
- Combustible vegetation must be removed within 30' of the tent.
- Smoking is not allowed inside of tents.
- Extension cords must be located so as to prevent the public from touching, walking on, or contacting.



## ENVIRONMENTAL HEALTH & PERMITTING

POST OFFICE BOX 1180 ~201 AIRPORT RD~ ANAHUAC, TEXAS 77514

TELEPHONE: (409) 267-2700 ~ FAX: (409) 267-3623

Darla J. Branch, D.R.  
Director

**TO BE COMPLETED AND TURNED IN BY FEB 21, 2020**

**NOTE: EFFECTIVE JUNE 14, 2019, ALL PERMIT APPLICATIONS MUST BE SUBMITTED ONLINE AT:**

**[WWW.MYGOVERNMENTONLINE.ORG](http://WWW.MYGOVERNMENTONLINE.ORG)**

### **RESIDENT AND CONTRACTOR PERMIT APPLICATIONS**

Residents and contractors have the ability to use the county's online permitting portal. The online portal enhances the permit application submittal and payment process for residents and contractors by allowing them to:

- Apply Online for Permits and Planning Projects
- Pay Fees Online
- Submit Plans "Paperless" in PDF Format
- Track Application Progress up to Permit Issuance
- Print Copies of Your Permit(s) Any Time
- Print Reviewed Building Plans
- Request Inspections Online
- View and Print Completed Inspection Reports
- Receive Real-Time E-mail Notifications When an Inspection is Completed

You may create your free customer portal account as soon as you are ready to start the process if you don't already have one. Please take the time to download a copy of the [MyGovernmentOnline customer portal instruction document](#); This will help you as you navigate the site and apply online.

Once you start working with [MyGovernmentOnline](#), you'll see how easy and time saving this is. No traveling to county offices or waiting in line required. You just upload PDFs of the required documents, fill out the online forms, and you are on your way!

### **TECHNICAL SUPPORT**

If you need any assistance with using the [MyGovernmentOnline](#) portal, please call the technical support line at 1-866-957-3764, option 1 for assistance. The agents can assist with any software related questions.

**ALL PERMIT FEES ARE NON-REFUNDABLE**